

Tender for Provision of Gardening Services 2012

Cashel Town Council requires the services of a Landscape Contractor/Gardening Services/Grounds Maintenance company to maintain and upgrade flowerbeds, shrub beds and containers at various locations in the town including the approach roads (in South Tipperary County Council area). A map of Cashel Town Centre and a list of all locations to be maintained is enclosed. Note that some locations on the list are outside the Town Centre and not shown on the map and that some locations within the Town Centre are maintained by the Tidy Towns Committee and not shown on map. It is recommended that tenderers visit the town and familiarise themselves with the locations of all flower & shrub beds to be maintained. A member of staff of Cashel Town Council can meet tenderers at their request at a mutually agreeable time/date. Telephone Marie Maher at 062-64700 to arrange the meeting.

The service provider will be required to allocate a minimum of two days per week for two people (32 manhours per week) for 48 weeks (1st January to 30th November 2012) for the provision of this service. The equivalent number of hours spread over a month will be acceptable when weather conditions are unfavourable for weekly work. A weekly log of hours will be recorded and submitted to Cashel Town Council. Cooperation with the Tidy Towns committee and regular meetings with Cashel Town Council staff will be required.

The work will involve all gardening services including excavation & preparation of flower & shrub beds, planting new flowers, new shrubs, planting new trees, removal of old flowers & shrubs, pruning, weeding, application of weedkiller, fertilizing, soil & compost replacement & waste disposal as required. Note that grass-cutting is not included in the list of tasks.

The service provider will be required to provide their own equipment and transport. The cost of all travel, transport & overheads including head office overheads must be included in the tender lump sum. The service provider will be required to supply & deliver all materials subject to a maximum annual limit to be agreed with Cashel Town Council i.e. the cost of materials does not form part of the tender.

Tenders in a lump sum format inclusive of VAT are to be submitted in writing in a sealed envelope marked "Tender for Gardening Services" to Cashel Town Council by **Friday 28th October 2011 at 12 noon**. (Faxed or emailed tenders will not be accepted). The lowest or any tender will not necessarily be accepted.

Tenderers are requested to provide a detailed breakdown of the tender to indicate an amount for labour per week for the 48 week period from 1st January to 30th November 2012.

Payment will be monthly in arrears subject to submission of an invoice (hard copy only acceptable) and all necessary documentation including confirmation of compliance with Registered Employment Agreements.

Compliance with Conditions relating to Insurance, Health & Safety, Tax Clearance, Freedom of Information will also be required. Please see attached printout and/or log onto www.etenders.gov.ie for further information.